**Guidelines for submitting a nomination for Greater Cincinnati Chapter Knight of the Year**

**William Rieckelman Memorial Award**

There are two items required for submission:

1. The first page submitted should contain only four items: Council Name; Council No.; name of the person submitting the nomination; and the name of the nominee. (See the following page.)
2. The second pages(s) should include the activities completed by, participated in, etc. by the nominee, and arranged in the following manner:
3. CHURCH ACTIVITIES (INCLUDING Parish, school or other religious involvement, pro-life activities, etc.)
4. KNIGHTS OF COLUMBUS BACKGROUND AND FRATERNAL ACTIVITIES: (Including membership dates, offices held, committees chaired, honors and awards received, etc. Include activities at council, assembly, chapter and state levels.)
5. COMMUNITY ACTIVITIES Include things done for nominee’s community, such as fund raisers, food collection, St. Vincent de Paul Society, helping neighbors, etc.; also public service as an EMT, policeman, fireman, etc.)
6. YOUTH ACTIVITIES (Include Squires, youth sports, fund raisers, counseling, mentoring etc.)
7. OTHER ACTIVITIES (Include notable activities not listed above which benefitted others without personal gain; other awards and honors for accomplishments.)

The second page(s) should be attached to the first page but without any indication of the name of the nominee. When the paperwork is received by the committee, one designated member will assign a number to the nominee and the number will be entered on each page. The first page will be separated from the second page(s) and the rest of the committee will only review the second pages.

**SK Eugene B. Cordier**

**122 Vernon Drive**

**Crestview Hills, KY 41017**

Worthy Grand Knight:

This is the first page required for the nomination of a member in good standing for the honor of the Greater Cincinnati Chapter Knight of the Year: the William Rieckelman Memorial Award. On this page, please provide the following information concerning the nominee and the nominator. Then complete the following page(s) providing as much information as possible about the nominee. In order to ensure impartiality, please do not mention the name of the nominee anywhere on the second page(s).

Forms should be mailed to the above address to be received no later than January Chapter meeting.

All entrees will be judged by a committee of past award winners as soon as possible after January Chapter meeting. The Award will be presented February Chapter meeting at the Athenaeum. Please be certain that your nominee is in attendance that night.

Nominee’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominee’s Council No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominee’s Council Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Number for Nominator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(To resolve any questions)

**Greater Cincinnati Knight of the Year**

**William** **Rieckelman Memorial Award Application**

List participation and accomplishments in each category, including offices held, chairmanships, and other leadership and participatory roles and time frames. Use as much space and pages as necessary.

CHURCH ACTIVITIES

FRATERNITY ACTIVITIES

COMMUNITY

YOUTH

OTHER