



Fourth Degree Knights of Columbus
FATHER HENNEPIN PROVINCE
ANNUAL PROVINCIAL MEETING
September 30 – October 2, 2011
Best Western Sterling Inn
Sterling Heights, Michigan

FIRST CALL

Dear Sir Knights & Ladies:

The Vice Supreme Master, George Dann, and his Lady Connie will host our annual Provincial Meeting on September 30 – October 2, 2011 at the Best Western Sterling Inn in Sterling Heights, Michigan. They are extending an invitation to all Sir Knights and their Ladies of the Fr. Hennepin Province to come and enjoy this special event. Your registration fee of **\$37.50 per person** will include the following: new training sessions, special presentation on Leadership, and Saturday morning after Mass Ladies Program with Continental Breakfast, Saturday Night Banquet, Entertainment and Hospitality. The Provincial Friar and any District or Assembly Friars present will celebrate the Saturday Memorial Mass for deceased Sir Knights, and the Sunday Liturgy Mass. Dress code for the Banquet is Tuxedo with Social Baldric and for the Ladies it is Dressy. Regalia is required for Sunday Mass if you have it (be clean and sharp).

The Banquet meal choice will be determined later. If you have special dietary needs, we will do everything possible to satisfy them. However, we must know well in advance of the banquet, last minute requests may not be accommodated.

Tables will be reserved for our dignitaries. In addition, if any Assembly makes reservations for a 10 person table (**with a check for \$375.00 attached**), we will reserve a table for them. Tables will be reserved in the order in which the reservations are received. The enclosed reservation form is to be used by the Faithful Navigator and/or Comptroller for recording reservations. Please do not delay on acting on this necessary information as Provincial Executive Administrator Peter Glynn needs it before September 10th; his address is on the form.

NOTE: Worthy Sir Knight please make your \$37.50 per person reservation directly with your Assembly if you want to reserve a table. All checks must be in to your Assembly prior to September 1st. We can still take individual reservations with no seating arrangements, but your money must be in the hands of Provincial Executive Administrator Peter Glynn **no later than September 18th**. Checks from Assembly Checking Accounts are preferred instead of personal checks.

Mail CHECK and COMPLETED RESERVATION FORM to Provincial Executive Administrator:
Peter Glynn, PFN
4308 Lindenwood Dr..
Swartz Creek, Michigan. 48473
Phone (810) 733-2413

Please make your Hotel Reservations directly with the Best Western Sterling Inn, see the attached information letter. Phone (800) 953-1400 or (586) 979-1400. Be sure to identify yourself as being with the Knights of Columbus. Besides the Sterling Inn there are several very good restaurants close by, some within walking distance.

Thanks & God Bless You and God Bless the USA!
The Provincial Committee

**Best Western
Sterling Inn**
Banquet & Conference Center



To accommodate our guest for the **2011 Knights of Columbus Provincial Meeting**, we have reserved a block of rooms at the Best Western Sterling Inn Banquet & Conference Center. Please call the hotel directly at (586) 979-1400 or toll free at (800) 953-1400 to make your reservation. You will need to reference the **Knights of Columbus Provincial Meeting** to receive the special hotel room rate of **\$94.00** (plus current 13% hotel tax). **Rooms reserved after the cut-off date of 9/01/11 will be honored at the current hotel rate, based upon space availability.** Hotel check-in time is 3:00 p.m. and checkout is 11:00 a.m. Included in the room rate is usage of the indoor water park for the guests occupying the room (maximum of 4 guests per room. Cancellations on individual room reservations must be received by 4:00 p.m., 24 hours prior to arrival date. Following are additional service fees should you need them:

If you want Furniture moved it is \$100 per room

If you want a table it is \$20 per table

If you want chairs it is \$5 per chair

Thoughtful hotel amenities include 24-hour gift shop, 24-hour business center with fax, copy services and a complimentary high-speed internet access, safety deposit boxes, same day valet laundry service, coin operated guest laundry, coffee makers, iron and ironing board in all rooms, AM/FM alarm clock radios, touch tone telephones with voicemail and PC Modem hook-up, **42" remote control LCD televisions** with HBO, first run pay-per-view movies and pay Nintendo. The attached restaurant, Loon River Café, is open daily for breakfast, lunch, dinner, and Sunday Brunch. For your convenience, room service is also available.

The Best Western Sterling Inn is conveniently located on the Southwest corner of 15 Mile Road and Van Dyke in Sterling Heights. Sterling Inn's contact information is as follows:

34911 Van Dyke Avenue
Sterling Heights, MI 48312
Telephone (586) 979-1400
Toll Free Direct (800) 953-1400
Fax (586) 979-7962
www.sterlinginn.com

MICHIGAN District # 1 District # 2 District # 3 District #4	Knights of Columbus Fourth Degree FR. LOUIS HENNEPIN PROVINCE www.hennepinprovince.org 	OHIO District # 1 District # 2 District # 3
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2011 PROVINCIAL MEETING RESERVATION FORM

Your registration fee of \$37.50 per person will include the following: training sessions, special presentation, Saturday Ladies Program with Continental Breakfast, Saturday night Banquet, hospitality and entertainment.

Worthy Sir Knight please make your \$37.50 per person reservation directly with your Assembly. To insure the seating of your Assembly is together all checks must be in to your Assembly prior to September 4th and received by Provincial Administrator by September 10th. We will make every attempt to seat your Assembly together; however, some groups may be split between tables. We can still take individual reservations with no seating arrangements, but all monies must be in the hands of Provincial Executive Administrator Peter Glynn **no later than September 18th**. Checks from Assembly Checking Account are preferred instead of personal checks. If an Assembly makes reservations for a 10 person table (**with a check for \$374.00 attached**), a table will be reserved for them. Tables are reserved in the order in which the reservations are received

The reservation form is for use of the Faithful Navigator and/or Comptroller for recording reservations. The Provincial Executive Administrator will distribute the tickets at check in on Friday and Saturday.

MAKE ALL CHECKS PAYABLE TO THE: "FR. HENNEPIN PROVINCE".

Mail CHECK and COMPLETED RESERVATION FORM to Provincial Executive Administrator:

SK Peter Glynn, PFN
 4308 Lindenwood Dr.
 Swartz Creek, Michigan. 48473

Phone (810) 733-2413
 E-mail: peteglynn@sbcglobal.net

 ----- **CUT OFF HERE** -----

Assembly #	Assembly Name	Location	State
() -			

Sent By and Title	Phone Number	e-mail address
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PLEASE CIRCLE DISTRICT							
DISTRICT	MI #1	MI #2	MI #3	MI#4	OH #1	OH #2	OH #3

<u>Last name</u>	<u>First Name</u>	<u>Title</u>	<u>Lady</u>	<u>Special Dietary Requirement</u>

TOTAL NUMBER OF RESERVATIONS _____ **X \$37.50 = \$** _____



MICHIGAN
 District # 1
 District # 2
 District # 3
 District # 4

Knights of Columbus
 Fourth Degree
FR. HENNEPIN PROVINCE
George A. Dann, PSD
 Vice Supreme Master
 5060 N. Balsa Rd
 Flint, Mi 48506
www.hennepinprovince.org



OHIO
 District # 1
 District # 2
 District # 3

Worthy Faithful Navigators, Faithful Comptrollers and my Brother Sir Knights,

We are fast approaching the annual Fr. Hennepin Provincial Meeting scheduled for September 30-October 2, 2011 in Sterling Heights, Mi, at the Best Western Inn Banquet & Conference Center.

The Fr. Louis Hennepin Provincial Meeting is unique. We can be very proud of the tradition begun by our predecessors and now carried on by your support and participation. We begin our weekend on Friday evening by getting reacquainted with friends from the past and meeting new Sir Knights and their Ladies. Our Saturday morning begins with a Memorial Mass for those Sir Knights who have passed away in the past fraternal year, the Mass is followed by a Ladies Program including a modified continental breakfast. While the Ladies are meeting the men will be able to attend valuable 90 minute educational sessions concerning the duties of Assembly Officers.

- Session 1
 Navigators, Captains, Admirals, Pilots, Sentinels and Scribes
- Session 2
 Comptrollers, Pursers, and Trustees
- Session 3
 Color Corp
- Session 4
 How to create an Assembly Newsletter and Website.

While these sessions are being conducted the Vice Supreme Master will be meeting with the State Officers and Masters. There will be an afternoon business session to set forth the goals for the next fraternal year as well as share ideas and concerns of the assemblies present. In the early evening there will be a social hour followed by the Saturday evening banquet. We will have one main speaker and we will present various awards and conduct the potato chip and Ladies raffle. There will be dinner music and after the program we will change clothes and enjoy an evening of hospitality. Sunday morning we will celebrate a formal Mass including installation of VSM and Masters following Mass we will have a group picture and then depart for home enriched by a weekend filled with Faith and Fraternalism.

As you can see, this event requires a lot of work and preparation. I would like to continue the Provincial Meeting in this format in the future but I need your support and participation to make it happen. We must have a successful souvenir book, we must have great attendance both at our meetings and banquet and Masses or the Provincial Meeting will cease to exist as we know it.

Sincerely and Fraternaly,

George A. Dann PSD VSM
 Fr. Louis Hennepin Province



Fr. Louis Hennepin
2011- 12 PROVINCIAL MEETING
SCHEDULE
 Best Western Hotel
 Sterling Heights, Michigan

September 30, 2011
 October 1, 2011
 October 2, 2011

Friday 9-30	Registration (Pick up Banquet Tickets)	4:00 PM – 6:00 PM	Lobby
Friday 9-30	Masters & SD Reception & Dinner	6:30 PM – 9:30 PM	Adams I a
Friday 9-30	Hospitality Room	9:00 PM – 12:00	Isle Royale Room
Friday 9-30	Former Masters Meeting Ohio	8:00 PM – 9:00 PM	Mackinac Room
Friday 9-30	Former Masters Meeting Michigan	8:00 PM – 9:30 PM	Port Huron Room

	Breakfast on your own	(Loon River Café open at 7:00AM)	
Saturday 10-1	MEMORIAL MASS	8:00 AM	Maple & Orchard Ballroom B
Saturday 10-1	Registration	9:15 AM – 11:30 AM	Lobby
Saturday 10-1	<u>Provincial Meeting</u> Masters, FVSM's and VSM (State Officers at 10:15) VSM Masters & FVSM's	9:15 AM – 11:15 AM	Isle Royale Room
Saturday 10-1	Break out Sessions:	9:45 AM – 11:15 AM	Adams I a
	Navigators, Captains, Pilots, Admirals, Sentinels & Scribes		
	Comptrollers, Pursers, Trustees	9:45 AM – 11:15 AM	Harbor II a
	Marshals, Commanders, Color Corps	9:45 AM - 11:45 AM	Jefferson III a
	Assembly Newsletter & Web Site	9:45 AM – 11:15 AM	Maple & Orchard
Saturday 10-1	Ladies Program <u>Includes Continental Breakfast</u>	After Mass – 11:00	Concord/Ballroom A
Saturday 10-1	Lunch – on your own	11:15 AM- 1:00 PM	Ball Room lobby
Saturday 10-1	Provincial Meeting Open Business Session	1:00 PM – 4:00 PM	Maple & Orchard
Saturday 10-1	Social – Hour	5:15 PM – 6:15 PM	Cash Bar Foyer
Saturday 10-1	VIP Reception – By Invitation	5:15 PM – 6:15 PM	Isle Royale Room
Saturday 10-1	Banquet Seating	6:15 PM – 6:30 PM	Ball Room B
Saturday 10-1	Banquet And Program	6:30 PM	Ball Room B
Saturday 10-1	Hospitality Room	9:00 PM – 12:00 PM	Isle Royale Room

	Breakfast on your own	(Loon River Café open at 7:00AM)	
Sunday 10-2	SUNDAY MASS All Sir Knights in Regalia	8:30 AM	Ballroom A
Sunday 10-2	Picture	After Mass	Foyer

Hotel Check out time 11:00 AM



Knights of Columbus

Fourth Degree

FR. HENNEPIN PROVINCE

George A. Dann, PSD

Vice Supreme Master

5086 N. Belsay Rd

Flint, Mi. 48506

www.hennepinprovince.org



OHIO

District # 1

District # 2

District # 3

MICHIGAN

District # 1

District # 2

District # 3

District # 4

Worthy State Deputies, Masters, General Agents, Former Masters, Faithful Navigators and Comptrollers:

We are fast approaching the annual Fr. Hennepin Province Meeting, scheduled for Sept.30, Oct.1&2, 2011 in Sterling Heights, MI, at the Best Western Sterling Inn Banquet & Conference Center.

We are again planning a Souvenir Book for this year's event. For this reason, we are asking each Master and their assemblies in the 4 districts of Michigan and the 3 districts of Ohio to participate in the promoting of this Souvenir Book by selling advertising.

We will solicit and accept ads from almost any and all sources, including:

State Councils, Councils, Assemblies, Knights of Columbus General Agents,

Businesses, Corporations, Colleges, Universities, Churches, Fraternal Organizations, etc.

Ads from insurance companies that compete with the Knights of Columbus Insurance Program should not be solicited.

The costs are as follows: Inside front or first page is \$175.00 (these will sell quickly), all other Full Pages \$100.00, Half Pages \$50.00, Quarter Pages \$25.00. Proceeds will be used to defray Provincial expenses not covered by Supreme Council.

As an added incentive for Assemblies only - Each assembly that sells over \$500.00 in ad space, will receive 50% of the proceeds of those ads over \$500.00, back to the assembly as a bonus. For example: if an Assembly sells \$1000.00 in ads, that assembly will receive \$250.00. You may use this as a fund raiser for your Assembly. Most Assemblies do no fundraising through the year. Let this be an opportunity to raise some monies for your Assembly. If each Assembly with 5 Councils can get each Council and the Assembly to purchase a \$100.00 ad, you have already reached the threshold and each ad sold will make 50% for the Assembly.

As an additional incentive, the top ad sales individual and a guest will be invited to attend the VIP Reception before the banquet on Saturday night.

WE ARE ASKING EACH ASSEMBLY TO SELL or BUY AT LEAST ONE FULL PAGE!!!!!!!

You may congratulate your Vice Supreme Master and his Lady in your ad. You may advertise your assembly and its councils. **We have some example ads available for your use. Go to our website and see these examples. Download the ad and save a copy to your computer. You just have to fill in your Assembly and Council information and forward it back to us via email, or mail it to us.** This applies only to electronic ads in MSWord or Publisher that we can access.

When approaching potential ad buyers look at how it may benefit them. Is there the possibility of increased business? Would they like to be associated with a patriotic organization? Could their ad purchase be a charitable donation?

Attached are copies of the Advertising Contracts. Please start selling them as soon as possible. Duplicate as many copies of the Advertising Contract as you need. SK David Luedtke and SK George Bodajlo Jr., co-chairman, must receive all ad copies and checks no later than **FRIDAY, SEPTEMBER 9, 2011**. Ads received after that date might not be accepted. Ads may be submitted in electronic format (e-mail) per the advertising contract but the ads will not be finalized until the check is received. Ads should be sent to:

SK David Luedtke (Michigan)
2300 Loch Woode Court
Holt, Mi. 48842
517-694-5468 cell#517-303-5555
E-mail: ludkey1@comcast.net

SK George Bodajlo Jr. (Ohio)
1412 Difford Drive
Niles, OH 44446-2843
330-544-1672 cell#330-883-4858
E-mail: bodajlo2002@sbcglobal.net

All checks should be made payable to: Fr. Hennepin Province.

MICHIGAN
District # 1
District # 2
District # 3
District # 4

Knights of Columbus
Fourth Degree
FR. HENNEPIN PROVINCE
George A. Dann, PSD
Vice Supreme Master
www.hennepinprovince.org

OHIO
District # 1
District # 2
District # 3

ADVERTISING CONTRACT

Date: _____, 2011

I hereby agree to purchase the following advertisement from the 4th Degree Knights of Columbus of the Fr. Hennepin Province/Michigan-Ohio, located in the areas shown above, to appear in their program book for the 4th Degree Provincial Meeting and Banquet to be held at the Best Western Sterling Inn Banquet & Conference Center in Sterling Heights, MI. on Sept 30 & Oct. 1& 2, 2011.

The Ad to be: (Please check one)

Full page inside front cover or first page	Price \$175.00	_____
All other Full Page 7-1/2 x 10	Price \$100.00	_____
One Half Page 7-1/2 x 5	Price \$50.00	_____
One Fourth Page 3-3/4 x 5	Price \$25.00	_____

Attach to this form the camera ready ad or original photos to be scanned or e-mail any ads in PDF, tif, jpeg or EPS to:

David Luedtke (Michigan)
2300 Loch Woode Court
Holt, Mi. 48842
Ludkey1@comcast.net

George Bodajlo (Ohio)
1412 Difford Dr.
Nile, OH 44446
bodajlo2002@sbcglobal.net

All photos will be returned upon request with self-addressed stamped envelope only. Checks, contract and artwork must be mailed and received by the deadline.

Deadline is Friday, September 9, 2011.

Seller may be contacted if there are questions concerning the ad, please complete seller information.

Advertiser _____

Seller Name & Phone # (Print)

Address _____

Assembly Name & Number # (Print)

City/Zip _____

Signature of Purchaser

Make all Checks payable to the: Fr. Hennepin Province.

_____ Paid Cash/Check No. _____



-----CUT OFF HERE-----

OFFICIAL RECEIPT:

4th Degree Fr. Hennepin Province/Michigan-Ohio of the Knights of Columbus

Received the amount of \$ _____ for a _____ size ad from _____

Advertiser

For the 4th Degree Souvenir Program book for the 2011 4th Degree Annual Provincial Meeting

Date

Signature of Seller

