

BY-LAWS
of the
GREATER CINCINNATI
CHAPTER
KNIGHTS OF COLUMBUS

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ARTICLE I - PURPOSE

SECTION 1.
The Supreme Board of Directors, on the first day of January, 1976, in accordance with the Charter, Constitution and the By-Laws of the Knights of Columbus, through the power vested in them by reason of Section 242, having directed that subordinate Councils of the Knights of Columbus in the Greater Cincinnati area, State of Ohio, or hereafter located, organized, domiciled, or designated by the Supreme Board of Directors in such areas, do comprise a Chapter District in Ohio, the Councils now located in such areas hereby organize accordingly and perfect this organization which shall be known as: "THE GREATER CINCINNATI CHAPTER KNIGHTS OF COLUMBUS."

SECTION 2.
The purpose of the Greater Cincinnati Chapter of the Knights of Columbus shall be to bring closer in spirit and in fact all subordinate Councils located in the Greater Cincinnati Area of Ohio, for the purpose of planning unified or common action. Action by such Councils, to promote the Good of the Order, Catholic interest in General, and the Social and Civic Welfare of the Councils. It proposes to undertake and execute all such endeavors as shall be common interest to the Councils of the Knights of Columbus in the area, and of General interest to the Order.

ARTICLE II - THE GOVERNING BODY

SECTION 1.
The governing body of the Chapter shall consist of the State Deputy, the District Deputies, of those Districts having one or more of the Councils in the Chapter, such members of the Supreme Board of Directors as reside within the State, and the Regular Council Delegates.

A. The regular council Delegates shall be the Grand Knights and one additional Delegate elected by the Council, representing 250 members or less. Each Council shall be permitted to elect one delegate for each additional 250 members or major fraction thereof, in excess of 250. Number of Delegates to be determined from June 30th Membership Roll as confirmed by Supreme Council Records.

B. Each Council shall elect an Alternate to each Delegate. Each Council shall transmit the names and addresses and telephone numbers of the Delegates and Alternates to the Secretary of the Chapter. The first meeting in July.

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- C. In the event that a District Deputy is a Grand Knight, the Council of which he is a Member, shall have the privilege of electing a Delegate in his stead in accordance with Sec. 92 of the Rules and Laws of the Order.
- D. All the Past Presidents of the Chapter will become a member of the Advisory Board for a period of three (3) years, to sit on Council with the Officers, with the right to the floor, but NO voting power.

ARTICLE III - ELECTION OF OFFICERS

SECTION 1
The Officers of the Greater Cincinnati Chapter shall be elected from the Grand Knights and Delegates who form the Governing Body of the Chapter; Past Grand Knights; former Delegates or former District Deputies who have served at least one term on the Governing Body. They shall be elected for a period of not less than one (1) year (unless otherwise stated), and must be a Third Degree Member in Good standing.

- A. The officers to be elected each year shall be a President, Vice President, Secretary, Treasurer, Warden, Advocate, Inside Guard, and a Trustee (who shall be elected for a three year term).
- B. There should be no more than (1) elected officer from any one Council, except as in ARTICLE III, SECTION 8.

SECTION 2
Two (2) nominating committees, of three (3) Delegates of separate Councils shall be appointed by the regular meeting in March. The President shall appoint one (1) committee and the other committee shall be appointed from the floor by the Governing Body. Both committees shall report their slate of candidates at the regular meeting in April. Nominations from the floor may be made at the regular meeting in May. Any man nominated from the floor must be present, unless he has previously consented, in writing, to be nominated. Nominations will be closed at the regular meeting in May.

SECTION 3
Election of Greater Cincinnati Chapter Officers, except the Chaplain, shall be preferred business at the regular June meeting of each year, and shall immediately follow action on the Minutes of the previous Chapter Meeting.

SECTION 4
All officers, except the Chaplain shall be elected by ballot. A majority shall be necessary for the election of a candidate.

SECTION 5
The President shall appoint five (5) Tellers, one to be the Chairman, none of whom may be a candidate for Office.

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Upon completion of the voting, the Chairman shall tally same and results thereof announced by the President.

SECTION 6
Each officer elected must qualify and fill the Office to which he was elected and take over his respective office at the beginning of the New Business during the July Meeting.

SECTION 7
Vacancies in office shall be filled by election of the Greater Cincinnati Chapter at the next regular meeting after the vacancy occurs. Written notice of said election shall be mailed to the Governing Body.

SECTION 8
When a vacancy occurs, the President of the Chapter shall appoint an interim officer, until such time as the vacancy is filled by election. This section does not apply to the office of President.

SECTION 9
The Greater Cincinnati Chapter Knights of Columbus shall organize annually at the regular meeting in July.

ARTICLE IV - OFFICERS AND THEIR DUTIES

SECTION 1
The Officers shall annually request a Priest to serve as Chaplain, subject to the approval of the Ordinary of the Diocese.

SECTION 2
The duties of the President: The President shall preside at all meetings, appoint all committees, shall be ex-officio a member of all committees and shall perform such other duties as may be imposed by the Chapter.

SECTION 3
Duties of the Vice President: The Vice President shall preside and perform all the duties of the President in the absence of the President.

SECTION 4
Duties of the Secretary: The Secretary shall maintain a roll of the Governing Body of the Chapter, keep an accurate record of the acts and proceedings of the Chapter, be custodian and maintain the records of said Body, notify all members of the Governing Body of the Time and Place of all meetings; conduct correspondence at the direction of the President and perform all duties usually pertaining to the office of Financial Secretary.

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SECTION 5 Duties of the Treasurer:

The Treasurer shall receive and safely keep all money in an account or accounts, in a responsible financial institution, as designated by the governing body, in the name of "THE GREATER CINCINNATI CHAPTER KNIGHTS OF COLUMBUS". He shall keep separate records of the funds of the different committees of the Chapter and report thereon. He shall disburse funds hereinafter provided. He shall keep an accurate record of the finances of the Chapter in books especially provided for that purpose, and hold same open for inspection and examination by the officers or any committee so designated by the Officers or the Governing Body. He shall immediately deliver all money and other property of the Greater Cincinnati Chapter to his successor or to the President of the Chapter. The Treasurer should be bonded for the sum of \$4,000. He shall draw and sign all checks upon the funds of the Chapter. Such checks shall be countersigned by the President or Vice President.

A. EXTRAORDINARY EXPENSES: No money shall be paid for extraordinary expenses except by majority vote of the members of the Governing Body present and voting at a meeting held subsequent to a meeting at which notice in writing of a resolution of intention to pay or transfer such funds and the purpose and amount to be paid or transferred shall have been given and regularly read.

SECTION 6 Duties of the Warden:

The Warden shall be present at all meetings of the Chapter, and at the Opening of same. He shall have charge of all Chapter Property, except monies, account and record books of the Officers, and keep them in proper condition for the meetings of the Chapter, and perform such other duties as may be imposed by the Chapter.

SECTION 7 Duties of the Advocate:

The Advocate shall be the Attorney of the Chapter in case of Trial and Investigation of any matter whatsoever of interest to the Greater Cincinnati Chapter.

SECTION 8 Duties of the Inside Guard:

The Inside Guard shall attend the Entrance to the Chapter Meeting.

SECTION 9 Duties of the Trustees:

Compliance with the Constitutional Law of the Order, Section 145.

ARTICLE V - DUTIES OF THE DELEGATES

SECTION 1 Duties of the Delegates:

It shall be the duty of every Delegate to attend all meetings of the Chapter, unless prevented by reasonable circumstances, in which case, it shall become his duty to notify his Alternate, to attend in his stead.

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SECTION 2

It shall be the duty of the Delegate to report to his Council, the substance of each Chapter Meeting, at the next meeting of the Council.

ARTICLE VI - COMPENSATION OF OFFICERS & DELEGATES

SECTION 1

No Greater Cincinnati Chapter Officer or Delegate shall receive compensation for his service to the Chapter.

ARTICLE VII - MISFEASANCE OR NONFEASANCE OF OFFICE

SECTION 1

Any officer guilty of misfeasance or nonfeasance of office shall be removed from office by vote of the governing body, and the vacancy created shall be filled by election in the manner prescribed in ARTICLE III - Section 7. Subsequent Notice of the election to mailed to ALL officers and delegates.

SECTION 2

In event that a Delegate is absent three (3) consecutive meetings, and fails to notify his Alternate, the Chapter Officers shall notify the Subordinate Council to elect another member in his stead.

ARTICLE VIII - COMMITTEES

SECTION 1

The standing committees of the Greater Cincinnati Chapter shall be Public Relations and Meeting Coordinator.

SECTION 2

Such additional committees as may be required for special functions, shall be appointed as the need arises.

SECTION 3

Such standing committees shall be named by the President at the regular meeting in August.

SECTION 4

At the Chapter meeting in August, the President shall submit to the Chapter a list of dates of coming events. No additional Social Functions to be added to the Chapter Calendar without 60 days prior notice.

ARTICLE IX - DUES & ASSESSMENTS

SECTION 1 Dues:

The Dues of each member of the Governing Body shall be \$10.00 per annum, payable by the Council he represents.

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SECTION 2 Assessments:

Annually, the Governing Body of the Greater Cincinnati Chapter may vote an assessment, not to exceed fifty (50) cents per member, based upon membership as of June 30th of each participating Council, except that Honorary Members and Honorary Life Members and Inactive Insurance Members shall NOT be included in determining the Membership of a Council for the purpose of computing its assessment. The amount of such to be determined by a budget to be prepared by the Chapter Officers. A copy of said proposed budget shall be sent to all members of the Governing Body at least thirty (30) days prior to the meeting at which such assessment, shall be voted on. Said assessment may be payable September 1st of each year, and any Council failing to make payment by October 30th, shall be considered delinquent and subject to action under the laws and Rules of the Order. An amount not to exceed twenty (20) cents for normal operation of the Chapter, and the excess of the Per Capita shall be set aside for the Special Activities or projects of the Chapter.

ARTICLE X - MEETINGS

SECTION 1 Regular Meetings:

The regular meeting of the Greater Cincinnati Chapter shall be held on the first Wednesday of each month.

SECTION 2 Special Meetings:

Special meetings may be held at the call of the President or Vice-President, in the absence of the President.

SECTION 3 Notice of Meetings:

The place of the Meetings shall be determined by the Meeting Coordinating Committee.

SECTION 4 Notice of Meetings:

The Secretary shall give at least Three (3) days notice of regular meetings to all members of the Governing Body. The Secretary shall give at least Ten (10) days written notice of Special Meetings to all members of the Governing Body, stating specific nature of the business to be considered.

SECTION 5 Quorum:

A delegate from at least fifty-One (51) percent of the Councils shall be required to constitute a Quorum at any Greater Cincinnati Chapter Meeting.

ARTICLE XI - PROXIES

SECTION 1

Voting by proxy shall NOT be permitted.

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ARTICLE XII - ORDER OF BUSINESS

SECTION 1

The order of business at all meetings shall be as follows:

1. Call to order
2. Showing of Travel Card
3. Opening Prayer
4. Pledge of Allegiance to the Flag of the United States
5. Roll Call of Officers and Delegates
6. Reading of minutes of previous meetings
7. Nominations & Election of Officers
8. Reading of bills and Communications
9. Report of Treasurer
10. Report of Committee
11. Unfinished Business
12. New Business
13. Good of the Order
14. Adjournment and Closing Prayer

ARTICLE XIII - HONORARY MEMBERS

SECTION 1

All Past State Deputies or current State Officers, State Chairmen, General Insurance Agents in the area of Chapter, Masters, and Faithful Navigators of the Fourth Degree, who are members in Good Standing of a Council which is part of the Chapter, shall be Honorary Members.

SECTION 2

The distinction "HONORARY MEMBER" shall not be conferred on any other person except by unanimous consent of the Governing Body at a meeting held subsequent to a meeting where such proposal was submitted in writing.

SECTION 3

Honorary Members shall have the privilege of the floor at the Meetings of the Chapter, but shall not be permitted to make or second any motion, or vote on any issue, although, they may have such right to vote by reason of another position or office they may hold as a member of the Governing Body.

ARTICLE XIV - JURISDICTION OF CHAPTER

SECTION 1

Any Subordinate Organization, who has been granted the use of the Emblem, or Name of the Order of the Chapter area, other than the Fourth Degree Assembly, shall be subject to the jurisdiction of the Greater Cincinnati Chapter.

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ARTICLE XV - AMENDMENTS OF BY-LAWS

SECTION 1
Proposed amendments to these By-Laws shall be presented in writing at any meeting of the Greater Cincinnati Chapter, and copies thereof shall be mailed to all delegates within ten (10) days thereafter, and may be acted upon at the next meeting. A two thirds (2/3) vote of the delegates present shall be necessary for the adoption of any Amendment, not contrary to the Chapter, Constitution, and Laws of the Order.

ARTICLE XVI - ADOPTION OF THESE BY-LAWS

SECTION 1
These By-Laws shall take effect when approved by the Governing Body, subject to the final approval of the Supreme Advocate.

ref amendment
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AMENDMENT TO ARTICLE III; SECTION 1; PART B
Reads as follows:

B. There should be no more than (1) elected officer from any one Council, except as in ARTICLE III, SECTION B.

Amendment to read:

B. There should be no more than one (1) elected officer from any one Council to the positions of President, Vice President, Secretary, or Treasurer, except as in Article III, Section B.

Original signed by:

Fred Schneider
Raymond W. Harrison
Edward Dilla
Donald Beeber
Richard Kellerman

Letter of approval from Supreme dated March 6, 1984
Addressed to Richard Kellerman Past President

Signed by John K. McDavitt
Assistant Supreme Advocate